

**Valley Community Services Board**  
**85 Sanger's Lane, Staunton, VA**  
**March 26, 2025**  
**5:30 p.m.**

**Members Present:** Amanda Francis, Vice Chair\*; Gin Chandler, Treasurer; Amanda Kaufman, Frank Pyanoe, Jennifer Emanuel, Lt. Leslie Snyder, Mike Hamp, Nate Riddle, Stephanie Huffman, Tracy Henke

**Members Absent:** Jerri Botkin, Mary Powell, Sonya Pulliam-Payne

**Staff Present:** Dr. Kimberly McClanahan, John Sandy, Dereck Criner, Tina Martina, Krista Lynch, Lydia Campbell, Kathy Curry

**\*Denotes via Zoom**

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**CALL TO ORDER:** Gin Chandler, Acting Chair, called the meeting to order at 5:34pm.

**ESTABLISH QUORUM:** A quorum was established by Ms. Chandler.

**VIRTUAL PARTICIPATION:** Amanda Francis stated that she is participating virtually from Williamsburg, Virginia.

**MINUTES APPROVAL:** Frank Pyanoe moved to approve the February 26, 2025 Board meeting minutes. Jennifer Emanuel seconded. **Approved.**

**PRESENTATION:** Lydia Campbell shared a Community Housing Services presentation.

- Community Housing Services include:
  - Coordinated Entry
  - PATH (Projects in Transitioning from Homelessness)
  - PSH (Permanent Supportive Housing)
  - Rapid Rehousing
  - State Rental Assistance Program (SRAP)

**EXECUTIVE DIRECTOR'S REPORT:** Dr. Kim McClanahan commented on the March 26, 2025 Executive Director's Report that was shared electronically with Board members.

Dr. McClanahan shared the following:

- VCSB is still awaiting the results from the employee compensation study.
- VCSB staff continue to work on the Employee Engagement Survey.
- The Town Hall meeting is April 17<sup>th</sup> from 1:30pm to 4:30pm at the Best Western in Waynesboro, and Board members are invited.
- For those who wish to advocate and reach out to elected officials, go to website 5Calls.org.

**COMMITTEE REPORTS:**

**Fiscal Oversight Committee:**

**FY2025 February Financial Report:** Hardcopies were shared with Board members. Mr. John Sandy shared the following highlights:

- Balance Sheet: Total Assets ~ \$28.4m, ~ 8.5% improvement from FY2024, most of the asset increases are related to First Street construction in progress, vehicles, and cash; Total Liabilities ~ \$7.3m, 13.5% increase from FY2024; Total Fund Balance ~ \$19.3m with Year-To-Date Income ~ \$1.3m; Fund Balance ~ \$20.6m, 6.8% increase from FY2024.
- Budget to Actuals: Surplus ~ \$1.3m; Net Revenue 8% increase and spending more than FY2024 Actuals, 8.4% increase; Total Surplus for this period ~ 44%.
- Income Statement - Month-to-Month: Net Revenue increased from \$2.6m in January to \$2.76m in February; Total Operating Expenditures declined from ~ \$2.45m to \$2.36m; Surplus \$397,866.

- Mr. Sandy stated that congress agreed to an extension for continuation of the FY2025 Budget; they are currently working on the FY2026 Budget. Mr. Sandy discussed the federal budget and potential reductions mostly related to Medicaid and housing programs. There was an \$880B reduction in Medicaid which is the largest federal grant. VCSB will receive about \$13.3m in Medicaid revenue for FY2025; 79% of clients are Medicaid reliant. There are a number of FTEs that have some form of that revenue that helps offset their pay in addition to federal and state grants. It is something of concern and being tracked by the Accounting team. He said it is a risk and something that the Board should be aware of. VCSB may see some form of reductions in Medicaid starting in FY2026. ARPA and COVID grants are being eliminated. This could result in some early termination of the availability of these funds for VCSB. Those monies are used for Prevention, STEP-VA, Substance Abuse prevention, and Peer certification process. Overall, from ARPA and COVID, \$1.81m has been received and about 25% of ARPA funds was expended, but the bulk of those monies are CRC/CSU-D monies which are untouched. There are some staff that were originally assigned to those grants, but those staff members have alternative funding sources. The Accounting team is aware of this and it is anticipated that there will be more information by the next Board meeting.
- **Ms. Chandler stated that the motion coming out of the Fiscal Oversight Committee is to approve the FY2025 February financial report as presented. Approved.**

**NEW BUSINESS:** None.

**OLD BUSINESS:**

- **Update on First Street ICF Group Home:** Ms. Tina Martina stated the water/sewer project is finally complete; just waiting for signatures from the Augusta County Clerk's office with Augusta Water. Lee Building, in charge of construction, had to regroup and find subcontractors again, and everyone is back to work and renovations have started back up. Ms. Martina and Ms. Lynch had a meeting with South River property managers for Greenstone last Thursday to give them updates on project status. There will be a meeting with Lee Building again in a couple of weeks for a reassessment to tighten up the timeline. She and her team have the goal there will be a ribbon cutting this year. She said South River does not have any providers or anyone interested in the Greenstone building just yet. She contacted the chair person for the Greenstone Residence Board and gave him an update on the project which he appreciated. She let the neighbors know that construction has started back up. Her goal is to have tighter timelines for construction completion at the April 23<sup>rd</sup> Board meeting. They will then need an additional 30-90 days to work with state licensing and state regulatory folks to transition clients to First Street ICF Group Home.

**ADJOURNMENT:** Nate Riddle moved to adjourn. Lt. Leslie Snyder seconded. Motion carried.

Respectfully submitted:

Kathy Curry