

Valley Community Services Board
85 Sanger's Lane, Staunton, VA
April 27, 2022
5:30 p.m.

Members Present: Dan Sullivan, Chair; Debbie Pyles, Vice Chair; Debra Freeman-Belle, Treasurer; Misty Cook, Linda Czyzyk, Emily Malcolm, Ross Parker, Mary Powell, Anna Leavitt*, Nitch Narduzzi*, Leslie Snyder*

Members Absent: Cynthia Burnett, Lisa Shiflett

Staff Present: Dr. Kimberly McClanahan, Tammy DuBose, Dereck Criner, Dr. Devin Foster, Dana Fitzgerald, Tina Martina, Kathy Curry, Kathy Kristiansen*, Jane Fetterman*

Visitor: Megan Argenbright, Auditor

***Denotes via Zoom**

CALL TO ORDER: Chair, Dan Sullivan, called the meeting to order at 5:34 pm.

ESTABLISH QUORUM: Mr. Sullivan established a quorum.

ELECTRONIC PARTICIPATION: Mr. Sullivan announced that Nitch Narduzzi would be participating remotely from Staunton, Virginia.

PUBLIC COMMENT: No public comment.

MINUTES: Debbie Pyles moved to approve the March 23, 2022 Board minutes. Debra Freeman-Belle seconded. Motion carried.

EXECUTIVE DIRECTOR'S REPORT: Submitted by: Kimberly K. McClanahan, Ph.D. 4.27.22

State Update: Meetings with other Executive Directors (EDs) from Region 1 (4.7.22); Virginia Association of Community Services Board (VACSB) Leadership (4.1.22); STEP-VA Advisory Council (STAC) Meeting (4.14.22)

Main topics:

- The 40 Executive Directors of Community Services Boards (CSBs) will have an all-day retreat in Glen Allen on June 3, 2022; Department of Behavioral Health & Developmental Services (DBHDS) staff will join in the afternoon.
- There is still no budget from the General Assembly and no final legislation to report yet.
- Continuing issues around licensing problems with the new software, i.e., CONNECT. Valley hasn't had problems with that.
- Crisis Services Update: From 12.1.21 – 2.28.22, 19.8 million dollars was spent in community stabilization.
- Commissioner Smith asked for feedback from each CSB regarding pain points and potential "fixes." He was especially concerned about the state hospital issues. Valley has submitted its response to the commissioner as well as to VACSB.
- There will be \$80,000 in infrastructure funds given to each CSB, and it will be ongoing money. It must be used for data issues. Examples include staff, data software, etc.
- The first in person VASCB conference since the pandemic started is being held in Reston next week; several Valley staff members will be attending.

Marcus Alert (MA) Legislation: No new information.

Behavioral Health Enhancement aka Behavioral Health Redesign, Access, Value, and Outcomes (BRAVO): NO UPDATE

STEP-VA: The STAC meeting was again centered on the last three steps of STEP-VA, which are Case Management, Care Coordination, and Psychiatric Rehabilitation. Groups are getting together to define these services as well as measures to

track the services. All three of these services were in the planning stages as of July 2021. Implementation Start Date is July 2023 with full implementation July 2024 (tentatively).

Performance Contracts: The FY'23 draft performance contract looks very similar to the current one except for the Federal Block Grant reimbursement process, which will be new to us.

Other News

- Strategic Planning: Dr. McClanahan asked Mr. Criner to give an update. Mr. Criner stated we started announcing the goals of the Strategic Plan to employees at the end of December. It is a new Leadership Team working with a new Executive Leadership Team (ELT). There is some team building to be done and it has been going very well; we're appreciative of that. We started, in earnest, on our cultural goals, i.e., our Employee Engagement Survey. Those workgroups have been meeting, building a plan, building the actual tool, and we are going to release it with our Employee Appreciation Event in the Fall of 2022.
- Staunton may consider our ARPA fund request soon. We have also now sent a request to Waynesboro.
- Our new Controller is here, Dr. Devin Foster.
- We continue forward with plans for the renovation of Orchard Lane as an Intermediate Care Facility (ICF) allowing us to discontinue the use of Greenstone. There should be an update at the May meeting.
- The doors to our lobby will be open beginning Monday, May 2, 2022, with the understanding that they could be locked again if there is a large upsurge in COVID.
- Several Valley staff attended a community event, Adventures at the Museum—Area School Event, which was held at the Frontier Culture Museum over three nights. This event was for Staunton, Augusta County, and Waynesboro schools with a focus on ages preschool to grade 5. Valley had an exhibit table and gave out Valley swag. Valley was the only Behavioral Health Organization participating.
- I have been asked to be a part of a State Committee on clinical training. I haven't begun attending meetings yet.

COMMITTEE REPORTS: Please see full reports enclosed.

Finance Committee:

- FY2021 Independent Audit Review: Mr. Criner introduced Megan Argenbright who presented the Audit Report. She stated they issued an unmodified opinion. They performed the Compliance Audit and there was one finding that has already been corrected. There were several recommendations on controls, many of which have already been implemented or are in the process of being implemented. **Ms. Freeman-Belle moved to accept the Audit as presented. Seconded by Ross Parker. Motion carried.**
- Mr. Criner presented the FY2022 March Financials: Total Cash: \$9.6 million. We continue to carry a number of vacancies. The vacancy rate has dropped from 16.9% to 15.5%. The Intermediate Care Facilities still have a crisis level need. There is an increasing need for adult clinical workers. **Mr. Sullivan asked for a vote to approve the financial report as presented. Approved.**
- Bank Resolution: Mr. Sullivan stated the Bank Resolution to change signature authorizations was presented with the addition of the new Controller. **Linda Czyzyk moved to approve the Bank Resolution. Mary Powell seconded. Motion carried.**

Service Delivery Oversight Committee: Ms. Powell shared that the meeting was cancelled due to a power outage.

Compliance Committee: Ms. Pyles reported that the Committee is working with staff on clarity of reports.

OLD/NEW BUSINESS: Mr. Sullivan stated he asked Ms. Czyzyk, Ms. Leavitt, and Ms. Pyles to be on the Nominating Committee in the upcoming fiscal year and they graciously agreed. Mr. Sullivan asked members who remain on the Board after July 1 who are interested in being an officer to contact one of the three members of the Nominating Committee., Ms. Czyzyk, Ms. Pyles, Ms. Shiflett, and Ms. Burnett will leave the Board at the end of June due to their terms coming to an end.

CLOSED SESSION: Ms. Pyles stated, "I move that the VCSB Board of Directors go into closed session pursuant to Section 2.2.-3711(A)(1) of the Code of Virginia, as amended, to discuss a specific appointee and to protect the privacy of the individual" Ms. Czyzyk seconded. Motion carried.

Ms. Pyles stated, "I move that the VCSB Board of Directors reconvene in open session and that only public business matters lawfully exempted from open meeting requirements and only such business matters as identified in the motion by which the closed meeting convened were heard, discussed, or considered." Ms. Debra Freeman-Belle seconded. Motion carried.

So Certified:

- ✓ Dan Sullivan Chair
 - ✓ Debbie Pyles, Vice Chair
 - ✓ Debra Freeman-Belle, Treasurer
 - ✓ Linda Czyzyk
 - ✓ Emily Malcolm
 - ✓ Nitch Narduzzi
 - ✓ Ross Parker
 - ✓ Mary Powell
-

MEETING ADJOURNED: Ms. Powell moved to adjourn. Ms. Czyzyk seconded. Approved.

Respectfully Submitted:
Kathy Curry