Valley Community Services Board
85 Sanger's Lane, Staunton, VA
09.23.2026
5:30 p.m.

Members Present: Mike Hamp, Chair; Mary Powell, Vice Chair; Nate Riddle, Treasurer; Jerri Botkin, Stephen Sevier, Stephanie Huffman, Jennifer Emanuel, Lt. Leslie Snyder, Frank Pyanoe, Mark LaRosa, Sylvia Godfrey, Gin Chandler, Dwight George

Members Absent:

Staff Present: Dr. Kimberly McClanahan, Tammy DuBose*, Dereck Criner, Tina Martina, Candy Calloway, Sheena Andes, Krista Lynch, Robert Tucker, Cara Martin, Rob Aitcheson, and Jennifer Stores

***Denotes via Zoom**

CALL TO ORDER: Chair, Mike Hamp, called the meeting to order at 5:30pm.

ESTABLISH QUORUM: A quorum was established by Mr. Hamp.

MINUTES APPROVAL: **Nate Riddle made a motion to approve August 26, 2026, Board meeting minutes with noted correction. Jerri Botkin seconded. Gin Chandler abstained. Motion carried.**

PROGRAM PRESENTATION – EMERGENCY SERVICES: Cara Martin, Rob Aitcheson, and Jennifer Stores gave a PowerPoint presentation on Valley CSB Crisis Continuum brief overview of services.

- Ms. Stores spoke about the Shenandoah Valley Juvenile Center and handed out homemade soap from the center to the Board members.

FISCAL OVERSIGHT COMMITTEE:

Derrick Criner, HR Director, presented the *August Financials* as follows:

Hardcopies were shared with committee members.

August Balance Sheet:

- Fund Balance is $25.6 million, which is 15.7% increase over the end of last year.

Budget to Actuals:

- State and Federal revenue fees are $376,377 short of budget.
- Behavioral Health was probably 90% of the State and Federal funds coming through. This is most likely due to vacancies.

- Wages and benefits are about half a million short to budget. Underspending on wages, benefits and professional services are driving a lot of the surplus.
- Gross shortage is about $300,000. This stems from unfilled positions that could be generating billable revenue.
- We are looking at $134,535 over budget for surplus. Comparing August 2025, that is an increase of $233,589.

Mr. Riddle made a motion on behalf of the Fiscal Oversight Committee to approve August Financials as presented. Motion carried.

Mr. Riddle made a motion on behalf of the Fiscal Oversight Committee to approve the 8.26.26 Fiscal Oversight minutes. Motion carried.

EXECUTIVE DIRECTOR'S REPORT: Dr. McClanahan reviewed her report. See attached.

- Dr. McClanahan acknowledged the Emergency Services team along with the school-based clinicians in the teamwork they showed during the Westwood Elementary School incident. The Emergency Services team debriefed the staff here at VCSB, and the school-based clinicians have been onsite at the school for the last couple of weeks.

NEW BUSINESS: None

OLD BUSINESS: None

ADJOURNMENT: **Ms. Powell made a motion to adjourn. Ms. Botkin seconded. Motion carried.**

Respectfully submitted:
Sheena Andes