

**Valley Community Services Board**  
**85 Sanger's Lane, Staunton, VA**  
**July 27, 2022**  
**5:30 p.m.**

**Members Present:** Ross Parker, Chair; Dan Sullivan, Vice Chair; Debra Freeman-Belle, Treasurer; Stephanie Huffman, Anna Leavitt, Emily Malcolm, Mary Powell, Frank Pyanoe, Leslie Snyder, Nitch Narduzzi\*

**Members Absent:** Misty Cook, Sonya Pulliam-Payne

**Visitor:** Michele Edwards

**Staff Present:** Dr. Kimberly McClanahan, Dr. Devin Foster, Kathy Curry, Tammy DuBose, Tina Martina, Natalie Taylor-Bell, Olivia Gillies, Jeandell Perez, Dereck Criner\*, Jane Fetterman\*, Kathy Kristiansen\*

**\*Denotes via Zoom**

**CALL TO ORDER:** Chair, Ross Parker, called the meeting to order at 5:30 pm.

**ESTABLISH QUORUM:** Mr. Parker established a quorum.

**ELECTRONIC PARTICIPATION:** Mr. Parker shared that Nitch Narduzzi was participating remotely. Ms. Narduzzi stated that she was participating remotely from Lost River, West Virginia.

**PUBLIC COMMENT:** No public comment.

**MINUTES:** Mary Powell moved to approve the June 22, 2022 Board minutes. Leslie Snyder seconded. Approved.

**INTRODUCTION OF NEW MEMBERS:** Mr. Parker introduced Stephanie Huffman and Frank Pyanoe . Both are representatives from Augusta County.

**VCSB PROGRAM PRESENTATION:** Natalie Taylor-Bell, Open Access Supervisor; Jeandell Perez, Client Engagement Specialist; and Olivia Gillies, Open Access Clinician, provided an overview of Same Day Access (SDA). Information was shared regarding the initial steps for clients to begin receiving services at Valley.

**ORCHARD LANE RENOVATION:** Dr. McClanahan gave an overview of Steve Hinton's Orchard Lane Renovation project that he presented at the Fiscal Oversight Committee meeting. Dr. McClanahan shared the Addendum costs of \$10,000 and Additional Services hourly fees. Phases I, II, and III have been completed and paid for. The Fiscal Oversight Committee agreed on up to \$10,000 for the Addendum and the rates per hour (Engineer \$100-\$115/hour; Designer \$70-\$85/hour; Drafting \$50/\$60/hour) if additional services are needed.

**EXECUTIVE DIRECTOR'S REPORT:** Dr. McClanahan commented on her 7.27.2022 report that was shared electronically with members.

- The Commissioner talked about regionalization which has been put on hold. Region 1 EDs are planning to craft a regionalization plan that would work for Region 1 and have it ready to present should/when the issue comes up again.
- The Commissioner is supposed to appoint a Deputy Commissioner soon.

- There was concern that the Commonwealth Center for Children and Adolescents was not nationally accredited which impacted billing. It has since passed the Joint Commission Survey, so likely will remain open.
- State facilities received a lot of money from the General Assembly (GA) for staff recruitment, retention, etc. Unfortunately, CSBs received no money from the GA for workforce issues.
- The Commissioner is working on Prescreeners' licensing issues.
- ARPA funds are being used for the last three steps of STEP-VA for this fiscal year and the next fiscal year; this includes case management, care coordination, and psychiatric rehabilitation.
- DBHDS wants Region 1 to submit a timeline by December 2022 on the implementation of Marcus Alert over the next few years.
- Valley participated in the July 4<sup>th</sup> Staunton Parade.
- Valley celebrated National Ice Cream Day and served about 100 staff and ICF clients.
- Dr. McClanahan welcomed new Board members.

**COMMITTEE REPORTS:** Please see full reports enclosed.

**Finance Committee:** Dr. Devin Foster shared the FY2023 Financials – May and June 2022.

- May Balance Sheet showed Total Cash \$9.4 million, Total Assets \$15.2 million, Total Liabilities \$15.2 million; Budget to Actual: Net Revenue \$23.3 million, Total Operating Expense \$19.6 million, Surplus \$3.7 million; Income Statement: Net Revenue \$23.3 million budgeted, Total Operating Expenses \$19.6 million budgeted, Surplus \$3.7 million.
- June Balance Sheet showed Total Cash \$10.5 million, Total Assets \$15.7 million, Total Liabilities \$15.7 million; Budget to Actual: Net Revenue \$25.5 million, Total Operating Expense \$21.7 million, Surplus \$3.8 million; Income Statement: Net Revenue \$25.5 million budgeted, Total Operating Expense \$21.7 million budgeted, Surplus \$3.8 million.
- **The Fiscal Oversight Committee recommended approval of the May and June Financials. Approved.**
- **The Fiscal Oversight Committee recommended the approval of the FY2023 Holiday Schedule. Approved.**
- **The Fiscal Oversight Committee recommended the approval of up to additional \$10,000 for the Addendum to the original agreement with Design Vision, Inc. Approved. Nitch Narduzzi abstained.**
- **The Fiscal Oversight Committee recommended the approval of hourly rates if additional services are needed from Design Vision, Inc. Approved.**

**OLD/NEW BUSINESS:**

- Mr. Sullivan, previous Board Chair, announced that the Executive Director's contract was renewed for another year.
- Mr. Sullivan discussed annual training for Board members, including FOIA and Conflict of Interest. Tammy DuBose will email the link to Board members for the FOIA training. Conflict of Interesting training and testing will be in person in September.
- Ms. DuBose reminded Board members that there is no August Board meeting.
- Orientation for new members will be held in August.
- Ms. Narduzzi shared that she has been collaborating on a Mental Health Matters webinar. She asked that the link be shared with the Board.

**MEETING ADJOURNED: Ms. Powell moved to adjourn. Ms. Snyder seconded. Motion carried.**

Respectfully Submitted:  
Kathy Curry