

**Valley Community Services Board**  
**85 Sanger's Lane, Staunton, VA**  
**February 23, 2022**  
**5:30 p.m.**

**Members Present:** Dan Sullivan, Chair; Debbie Pyles, Vice Chair; Debra Freeman-Belle, Treasurer; Cynthia Burnett, Anna Leavitt, Mary Powell, Lisa Shiflett, Misty Cook\*, Nitch Narduzzi\*

**Members Absent:** Linda Czyzyk; Emily Malcolm; Ross Parker

**Staff Present:** Dr. Kimberly McClanahan, Kathy Curry, Tina Martina, Dana Fitzgerald, Tammy DuBose\*, Dereck Criner\*, Dr. Jack Barber\*, Kathy Kristiansen\*, Jane Fetterman

**Visitors Present:** Steve Hinton, Design Vision

**\*Denotes via Zoom.**

**CALL TO ORDER:** Chair, Dan Sullivan, called the meeting to order at 5:36 pm.

**ESTABLISH QUORUM:** Mr. Sullivan established a quorum.

**PUBLIC COMMENT:** No public comment.

**MINUTES:** Mr. Sullivan asked for approval of the January 26, 2022 minutes. Cynthia Burnett moved to accept the January minutes. Debra Freeman-Belle seconded. Motion carried.

**ORCHARD LANE PRESENTATION:** Ms. Martina introduced Steven Hinton from Design Vision, Inc. He shared the following Design Vision Inc. quotes for the Orchard Lane Property Project:

- Phase 3: Design Vision Inc. has been working on the quote for the completed construction drawings which is our Phase 3 and final portion of the plan set. Completed drawings should run in the range of \$12,500.00-\$14,000.00, this includes engineering fees.
- Bid Process: This includes the process of preparing the pre-bid letter, pre-bid meeting, receiving bids, and consultation with client. This will run approximately \$1,500. (We expect advertising to be handled by VCSB).
- Contract Administration: Includes site visits, meetings, and correspondence with contractors as needed throughout the project: \$2,500.00 (this includes 25 hours).

**Mr. Sullivan called for a motion to approve continuing to Phase 3 of Design Vision, Inc. with a limit on expenditures of \$18,000. Debbie Pyles moved we continue to the next phase with Design Vision, Inc. with a limit on expenditures of \$18,000. Ms. Freeman-Belle seconded. Motion carried.**

**EXECUTIVE DIRECTOR'S REPORT:** Submitted by Kimberly K. McClanahan, Ph.D. 2.23.22

**Dr. McClanahan gave a brief update of each topic.**

**State Update:** Attended meetings with other EDs from Region 1 (2.3.22;2.18.22); VACSB Leadership (2.4.22); STEP-VA Advisory Council (STAC) Meeting (2.10.22); Meeting between Region 1 EDs and Region 1 Emergency Services personnel (2.4.22); Regional Programs and Services Council (2.8.22)

**Main topics:**

- Executive Directors (EDs) met with the new DBHDS Commissioner, Nelson Smith, on 2.18.22. Dr. McClanahan invited him to visit Valley any time. The commissioner has also met with Jennifer Faison from VACSB. His priorities are the workforce shortage, DOJ settlement, and alternative transportation.
- DBHDS is beginning the process of preparing FY'23 Performance Contracts.
- Discussion among all CSBs about concern that the reimbursement model for federal block grant funds may morph into the same thing for state general fund dollars.
- Joint Legislative Audit and Review Commission (JLARC) is conducting another study of the CSBs.
- There was discussion of a number of bills going through the legislature.
- The Regional Call Center and data platform issues are still in process.
- Region 1 EDs met with Region 1 Emergency Services personnel and discussed the ongoing issues with not being able to get beds for people with TDOs. This issue has not resolved at all to date. People are in emergency departments for days on end.

- Region 1 EDs discussed the plethora of Exhibits D and reported that the Leadership team had asked DBHDS why we have them.
- VACSB is conducting a salary survey across the CSBs.
- VACSB has announced that the May conference will be in person in Reston.

**Marcus Alert (MA) Legislation:** (Per Jennifer Faison)

Senate Version: Marcus Alert implementation is optional for localities with a population of 40K or fewer. Localities with greater than 40K people must implement. There is a one-year delay on the requirement for the development of the voluntary database of mental health information and a two-year delay for every CSB to have at least one locality within its catchment area operating a MARCUS Alert system.

House Version: Right now, this bill is not where we want it to be and we're working with Delegate Ransone to get some amended language. She is open to the language we've proposed which would delay implementation for localities with a population of 40K or fewer by two years and delay it by one year for those with a population greater than 40K. It would also allow for those CSBs with a "mixed" catchment area as described above to take the full two-year delay.

**Behavioral Health Enhancement aka Behavioral Health Redesign, Access, Value, and Outcomes (BRAVO):** NO UPDATE

**STEP-VA:** There was a virtual check-in regarding outpatient, peer support, and veterans' services on February 7, 2022, with all CSBs.

**Performance Contracts:** Our mid-year CARS report was submitted. We still have no news of what the FY'23 Performance Contract will look like.

**Other News:**

- Strategic Planning: Thursday will be our second meeting with the new Leadership Team. Last month, we discussed soft skills in leadership. This month we will discuss company cultural change and incorporate that notion with the strategic plan.
- We are interviewing for the Controller position.
- We continue forward with plans for the renovation of Orchard Lane as an ICF allowing us to discontinue the use of Greenstone.
- Four of our Board of Directors' members will rotate off at the end of June 2022, with one additional immediate resignation due to relocation. Mr. Sullivan has apprised each locality of our need for new members.
- Dr. McClanahan stated the CSBs asked for \$168 million, and the Senate may be giving us \$37.8 million; that is not quite \$1 million for 40 CSBs.

Nitch Narduzzi commented that she talked to Phil Trayer at Staunton City about ARPA funds. She said he told her they have until December 31, 2024, to encumber the funds and another 2 years to pay them out. She stated one of the priorities from the new commissioner is alternative transportation, and asked if someone could explain what this is? Dr. Barber explained when an individual is committed from one of the emergency rooms, it used to be that law enforcement had to transport them to the accepting hospital. Alternative transportation allows that to be done by private companies so people are not in squad cars or handcuffed, they wear Polo shirts and khakis, and it is a much less dehumanizing way to be transported to the hospital.

**COMMITTEE REPORTS:** Please see full reports enclosed.

Finance Committee: Dereck Criner presented the December 2021 Financials.

- December 31, 2021, Total Cash: \$8.1 million.
- Other Receivables show a negative balance of \$789,762, however, there is \$1.2 million set aside for adjustments related to the ICF program. The \$1.2 million is going to be moved to Other Liabilities.
- Total Liabilities and Equity will still be \$11.6 million. Total Agency Revenue Gross Charges year-to-date \$7.2 million.
- General reports: Finishing up our FY2021 Cost Reports for Greenstone and Grandview. There will be a potential adjustment of about \$600,000. FY2021 was underspent. We will be finalizing those numbers with Myers & Stauffer DMAS contractors and get the checks cut. That is going to come out of the \$1.2 million from the balance sheet that we already set aside for this purpose.

**Ms. Freeman-Belle made the motion we accept the financial report as presented. Mary Powell seconded. Motion Carried.**

Compliance Committee: Ms. Pyles reported the Compliance Committee met; it's focus was largely organizational. The committee has a path in mind and should have more details next month.

**OLD/NEW BUSINESS:** None.

**MEETING ADJOURNED:** Ms. Pyles moved to adjourn. Ms. Freeman-Belle seconded. Approved.

Respectfully Submitted:  
Kathy Curry