

Valley Community Services Board
85 Sanger's Lane, Staunton, VA
October 26, 2022
5:30 p.m.

Members Present: Ross Parker, Chair; Dan Sullivan, Vice Chair; Debra Freeman-Belle, Treasurer; Misty Cook, Stephanie Huffman, Emily Malcolm, Sonya Pulliam-Payne, Mary Powell, Frank Pyanoe, Nitch Narduzzi*

Members Absent: Anna Leavitt, Leslie Snyder

Visitors: Scot Chancy, Renee Yates, Todd Dunnings

Staff Present: Dr. Kimberly McClanahan, Dr. Devin Foster, Dereck Criner, Kathy Curry, Tammy DuBose, Dana Fitzgerald, Tina Martina, Jocelyn Bedow, Candy Calloway, Logan Dunkum, Tamara Powell, Tynan Topolosky, Tera Warf, Dr. Jack Barber*, Melissa Doyle*, Jane Fetterman*, Dana Fitzgerald*, Kathy Kristiansen*

***Denotes via Zoom**

CALL TO ORDER: Chair, Ross Parker, called the meeting to order at 5:30 pm.

ESTABLISH QUORUM: Mr. Parker established a quorum.

ELECTRONIC PARTICIPATION: Mr. Parker shared that Nitch Narduzzi was participating remotely. Ms. Narduzzi stated that she was participating remotely from her home in Staunton, Virginia.

PUBLIC COMMENT: No public comment.

MINUTES: Mary Powell moved to approve the September 28th Board minutes. Frank Pyanoe seconded. Debra Freeman-Belle abstained. Approved.

PROGRAM PRESENTATION: Tera Warf shared Forensic Discharge Planning (FDP) presentation. FDP develops a comprehensive plan for the provision of forensic discharge planning services at local and regional correctional facilities for individuals with serious mental illnesses who are nearing release. Todd Dunnings asked if the program is only for those at Middle River Regional Jail (MRRJ). Ms. Warf confirmed they have to be from MRRJ.

EXECUTIVE DIRECTOR'S REPORT: Dr. McClanahan commented on her 10.26.2022 report that was shared electronically with members.

Ms. Narduzzi said she appreciated Valley being at Staunton Pride. She then asked why there is no longer a New Hope Detox Center. Ms. Fitzgerald responded that it started as a social setting detox program without the use of medications and the Department wanted to go to a managed withdrawal facility which included physician supervision and ability to assess and prescribe medications. Ms. Narduzzi asked if there was a successful model for methamphetamine detox or treatment. Dr. Barber responded there was not; methamphetamine treatment is a real problem in our area and other areas. He said naltrexone and Wellbutrin are being tried with some clients, but the success rate is very low.

2023 HEALTH INSURANCE INFORMATION:

- Mr. Chancy with McGriff Insurance shared a presentation. Hardcopies were shared with Board members. Health insurance will be with Anthem. Dental and Vision are to remain with Ameritas. Short and Long-term disability is to be with The Standard.
- **The Fiscal Oversight Committee recommended the move from United Health Care to Anthem Health Insurance and Short and Long-Term Disability to move to The Standard. Approved.**

COMMITTEE REPORTS: Please see full reports enclosed.

Finance Committee: Dr. Devin Foster shared the FY2023 Financials – July, August, and September 2022.

- July Balance Sheet: Total Cash \$10.4 million, Total Other Assets \$2 million, Total Current Assets \$12.4 million, Net Fixed Assets \$2.9 million, Total Assets \$15.4 million, Total Liabilities \$15.4 million.
- August 31, 2022 Balance Sheet: Total Cash \$10.2 million, Total Other Assets \$1.4 million, Total Current Assets \$11.7 million, Total Assets \$14.6 million, Total Liabilities \$14.6 million.
- September 30, 2022 Balance Sheet: Total Cash \$11 million, Total Other Assets \$1.2 million, Total Current Assets \$12.2 million, Total Assets \$15.2 million, Total Liabilities \$15.2 million.
- Year-to-Date: July Net Revenue \$2 million, Total Operating Expense \$1.9 million, Surplus \$45,539. August: Net Revenue \$1.8 million, Total Operating Expense \$1.7 million, Surplus \$62,558. September Net Revenue \$2.3 million, Total Operating Expense \$2 million, Surplus \$303,180. Current Surplus \$411,279. We are currently under Federal reimbursement: July \$67,195; August \$73,308; September \$118,836; Current Surplus \$670,619.
- Year-to-Date Budget: Net Revenue \$6.2 million, Total Operating Expense \$5.7 million, Surplus \$411,000
- **The Fiscal Oversight Committee recommended approval of the July, August, and September Financials. Approved.**

Compliance Committee: Did not meet.

Service Delivery Oversight Committee: Did not meet.

OLD/NEW BUSINESS:

- Ms. Narduzzi shared that the Virginia FOIA (Freedom of Information Act) Council put out Best Practices for Remote Participation and offered a link to share and suggested that the Board policy be in alignment with the Virginia FOIA policy. Mr. Parker said it would be discussed at the next Committee meeting.
- Ms. Martina shared an update on the Orchard Lane Renovation Project. She said Design Vision, Inc., is 99.9% finished with the design. They are consulting with the Procurement Officer on project. The projected budget will be ready November 4th. She gave recognition to Tammy DuBose's Team – Adrienne Moats, Roger Ramsey, and Matt Hain. The Independent Cost Estimate (ICE) for the budget will be presented at the December 7th meeting.
- Dr. McClanahan asked about approval of the revised Strategic Plan. Mr. Sullivan responded it was great and has been reviewed by the Executive Committee. With no further discussion, the updated plan was accepted.

MEETING ADJOURNED: Ms. Freeman-Belle moved to adjourn. Mr. Pyanoe seconded. Motion carried.

Respectfully Submitted:

Kathy Curry